



Personal data Policy

The web site www.etelm.fr and the attached pages (hereinafter referred to as "the Website") are intended for professionals. Consequently, individuals who consult and / or use the said Website are duly informed that they do so under their sole responsibility, particularly with regard to the processing of personal data.

On sites managed by ETELM including the Website, etelm.fr collects and processes your personal data under the conditions and according to the terms and conditions defined below.

ETELM is in charge of personal data processing carried out by the Website.

Introduction

This policy on personal data ("Policy") describes how our company ETELM collects, uses and shares personal data when using one of its professional sites (the "Sites").

Please read the following information carefully to understand our approach and practices regarding your personal data and how we will use it.

Importantes Informations

Who are we ? For all data protection purposes, the controller of your personal data is ETELM SAS 4 avenue PARANA 91940 ULIS.

Which paragraphs to read first? In particular, we draw your attention to paragraph 9 entitled "The right of persons and the manner in which their rights are exercised".

Changes to our Policy: We post any changes to our policy, including our Privacy Policy, on our Sites, and in a broader manner the legal notices on the Site. We reserve the right to modify our Policy at any time, therefore encouraging you to consult it frequently. "Last Updated Date" indicates when our Policy was last modified. If we make a material change to our Policy, we will notify you by email and / or post a notice on our Sites before such changes take effect.

1. Processing target

What is personal data ?

We collect information about you in various formats, including personal data as defined by European Regulation 2016/679 of 27 April 2016 (GDPR - Article 4.1). The personal data that we hold about you identifies you as an individual.

Why do we need your personal data?

We only collect and / or process your personal data in accordance with applicable data protection and privacy laws.



We require some of your personal data in order to provide you with access to the content and services of the Professional Website published by ETELM, and use your personal data only in accordance with this Policy.

2. Personal data collection

We collect information about you in different ways.

Information you give us:

- The personal data that you provide to us, such as your first and last name, or even your pseudonym and, if applicable, your email address and / or your telephone number if they are not of a professional nature;
- Personal data contained in a comment that you post or content that you upload to our Sites;
- The personal data that you provide to us when you report a technical or editorial problem on our Sites or when you contact our customer support;
- The personal data that you provide to us when you correspond with our company ETELM by phone, email or other.

Information from other sources:

We may also obtain information about you from other sources such as Open Data made available by public organizations and data published on social networks if they are under the "public" status.

3. Processing of your personal data

We use your personal data to:

- Operate, maintain and improve our Sites, products and services;
- Answer to your comments and questions and provide customer service;
- Send information, update alerts, and support messages;
- Send marketing emails about upcoming promotions, newsletters, new products and / or services, webinars, training seminars and more, including information about the products and services offered by our company ETELM.
- You can choose to no longer receive such information at any time. Our marketing emails tell you how to unsubscribe

Please note that if you opt out of receiving marketing emails, we may still send you non-marketing emails. Non-marketing emails include e-mails about your account, your subscription to our newsletters, and our business relationship with you where applicable;

4. Recipients of your personal data

Are recipients of your personal data:

- Our qualified internal services. In order for them to perform the processing mentioned above.



- Other recipients. We may share your personal data for:
 - (a) comply with applicable laws;
 - (b) answer to legal demands and judicial proceedings, including from public and governmental authorities, to meet national security or law enforcement requirements.

5. Third party sites

Our Sites may contain links to other websites. Our Policy does not cover the privacy practices of these third parties. These third parties have their own privacy policies and we are not responsible for their websites, features or policies.

6. Transfer of your data

Your information, including personal data that we collect from you, may be transferred, stored and processed by us and our hosting provider & email marketing router located in France. By using our Sites, you agree to such transfer, storage and processing, your data being processed securely and in accordance with our Policy.

7. Security

We apply organizational, technical and administrative best practices to protect your personal data within our company. Unfortunately, no transmission or storage system can be fully secure and the transmission of information via the Internet is not completely secure. If you have reason to believe that your interaction with us is no longer secure (for example, if you feel that the security of any account you have with us has been compromised), please notify us immediately by contacting us at any time according to the terms defined in paragraph 11 below.

8. Personal data storage

We will only keep your personal data for the duration of the use of our Sites by you, unless a longer retention period is required or permitted by law (for example accounting or legal purposes).

9. Right of persons and how to exercise their rights

In accordance with the regulations in force, the natural person whose personal data are processed, has the opportunity to exercise the following rights:

- Right of access to personal data concerning him,
- Right of rectification of personal data concerning him,
- Right of deletion of personal data concerning him,
- Right to portability of data,
- where the processing is based on approval, the right to withdraw approval at any time,
- Right to submit a complaint with a control authority.



To exercise these rights, you must send your request, with indication of your e-mail address, your last name, and the subject of your request as follows: "Exercise law CNIL", to:

- EELM - 4 Avenue of Parana 91940 Les Ulis
- Or by email at the address: etcontact@etelm.fr
- Or via an unsubscription request to the following address: unsubscribe@etelm.fr

According to technical constraints, you acknowledge that you are informed that EELM will process your request within a reasonable time, and within the maximum period of 30 days from receipt of your request.

10. Complaints

We are committed to resolve any complaint regarding our collection or use of your personal data. If you wish to file a complaint about our Policy or practices in relation to your personal data, please contact us at etcontact@etelm.fr.

We will respond to your complaint as soon as possible and in any case, within 30 days.

11. Contact

Your remarks, questions or feedback regarding our Policy are welcome. You can contact us in writing at the following address: etcontact@etelm.fr.

Date of this Privacy Policy: May 24, 2018.